



TEXAS DEPARTMENT OF HEALTH
AUSTIN, TEXAS
INTEROFFICE MEMORANDUM

TO: Regional Directors
Directors, Local Health Departments
Directors, Independent WIC Local Agencies
Director, Office of Public Health Practice

FROM: Barbara Keir, Director {Original Signed}
Division of Public Health Nutrition and Education
Bureau of Nutrition Services

DATE: December 7, 2001

SUBJECT: December Breast Pump Order

Breast pumps and collection kits that were ordered in September are currently being delivered to local agencies. All items should be delivered by the end of December.

It is now time to place your December order which will be delivered to local agencies in February and March 2002. Order enough to supply your clinics through June 2002 as the next order will not arrive in your clinics until as late as June 2002. Please complete and return the attached order form to place your order for electric and manual breast pumps and collection kits **no later than December 21, 2001. Local agencies that do not complete and return the order form by December 21, 2001 will not receive pumps or kits.**

As a reminder, the following chart shows the months you will be given the opportunity to place an order and the months the order will be delivered to your local agency.

Electric and Manual Breast Pump and Collection Kit Order and Delivery Schedule				
Order Months All local agencies will have the opportunity to order in:	September	December	March	June
Delivery Months Orders will be delivered to local agencies the following:	November and December	February and March	May and June	August and September

The next opportunity to re-order pumps will be March 2001, with delivery by the end of June 2002. All local agencies will be notified of each opportunity to order by memo.

If you have question or require additional information about ordering breast pumps or collection kits, please contact Ms. Tracy Erickson, WIC Breastfeeding Coordinator, Bureau of Nutrition Services, at (512) 458-7111, extension 3409 or tracy.erickson@tdh.state.tx.us or Ms. Mary Van Eck, Nutrition Education Coordinator, Bureau of Nutrition Services, at (512) 458-7111, extension 3484 or mary.vaneck@tdh.state.tx.us.

Electric and Manual Breast Pump and Collection Kit Order Form

Local Agency: # _____

Name of Local Agency: _____

Mailing Address: _____

City

State

(Zip code)

I am requesting the following number of pumps:

Electric Pumps:

	Hollister <i>Purely Yours</i> (single-user)
	Hollister <i>Elite</i> (multi-user)
	Box(es) of 10 Hollister <i>Hygieni-kit</i> (collection kit) for <i>Elite</i> pump.

Manual Pumps:

	Box(es) of 20 Hollister <i>One Hand</i> manual
	Box(es) of 6 Medela <i>Little Hearts</i> manual
	Box(es) of 20 Medela <i>Spring Express</i> manual

Signature: WIC Breastfeeding Coordinator or WIC Director

(Area Code)

Telephone
Number

**Please fax order to Tracy Erickson at (512) 458-7609
no later than December 21, 2001.**